



## 2015 EVALUATION and REIMBURSEMENT REQUEST (1)

**\*Please submit a reimbursement request for each check recipient and attach all original invoices and/or receipts with each request.**

**Submit this form with the evaluation on the next page within two weeks after your activity**

Activity Details	
Submission date:	
Date of activity:	
Block name and description:	
Total reimbursement amount requested:	\$
Make Check Payable To:	
First & Last Name:	
Address:	
City, State & Zip Code	
Phone Number:	
Email:	

**The City of Longmont cannot reimburse for purchase of alcoholic beverages.**

For internal use only:	
Approved by:	_____
Date:	_____

**Mail or submit payment requests in person at:**  
 City of Longmont, Community and Neighborhood Resources  
 350 Kimbark Street, Longmont, CO 80501

Neighborhood Grant

**DISCOVER** Neighbors  
**DISCOVER** Home  
Longmont Community & Neighborhood Resources



## REIMBURSEMENT FORM

# 2015 EVALUATION and REIMBURSEMENT REQUEST (2)

**Thank you for your participation. Help us improve this grant and your next activity by submitting this evaluation as part of your reimbursement form.**

Block Name/Location:

### CONTACT PERSON

Name:

Phone:

Email:

### ACTIVITY EVALUATION

Activity Date:

Activity Name:

How many people participated?

How many households participated?

Will you apply again next year (circle)?    YES    NO

Will you organize any other activities with your neighbors this year (circle)?    YES    NO

What were the positive or successful outcomes of your activity? \_\_\_\_\_

\_\_\_\_\_

What could have been better about your activity? \_\_\_\_\_

\_\_\_\_\_

What did you learn about your neighbors? \_\_\_\_\_

\_\_\_\_\_

How did this activity improve the quality of life in your neighborhood? \_\_\_\_\_

\_\_\_\_\_

What resources would have been helpful to make your activity better? \_\_\_\_\_

\_\_\_\_\_

Would you like to learn about the benefits of participating in your registered neighborhood group (circle)?    YES    NO

Any additional feedback or thoughts: \_\_\_\_\_

\_\_\_\_\_

Questions? Call: 303-651-8444, email: [cnr@longmontcolorado.gov](mailto:cnr@longmontcolorado.gov)  
mail: 350 Kimbark St, Longmont CO 80501, or visit: <http://bit.ly/1FwahpQ>



**LONGMONT  
COMMUNITY &  
NEIGHBORHOOD  
RESOURCES**  
A Division of Community Services